



Town of Lunenburg

PARK & RECREATION DEPARTMENT

Recreation Department
520 Chase Road
Lunenburg, MA 01462
kwright@lunenburgonline.com
parks@lunenburgonline.com

Lunenburg Town Beach Rental Policy

This policy applies to the Lunenburg Town Beach and has been established to coordinate the efficient use of the Town Beach at 267 Prospect St. Lunenburg MA. All guidelines included in this policy must be met or the Recreation Department/Parks Commission has the right to revoke the use of the facility by applicants.

APPLICATIONS:

All users **MUST** complete a request form. Completing a request form does not guarantee a reservation.

1. Applications and refundable deposit must be submitted to the Parks & Recreation Department by mail or appointment. No reservation will be held via e-mail or phone. No reservation will be booked until a completed form and associated fees have been received.
2. All applicants must be 21 years of age or older and must be present throughout the entire use of rental.
3. Completed applications must be submitted a minimum of two weeks prior to your requested date. Deposit is due at the time of request.
4. A certificate of liability, listing the Town of Lunenburg as additionally insured, is due at the time of your request.

FEES:

- Beach House and grounds– \$50.00 per hour/2 Hour minimum. A non-refundable \$50.00 deposit is also required.
- 1 Lifeguard is required per 25 people at \$25.00 per hour

**Lifeguards are required for any beach rental during beach season. A minimum of 1 lifeguard is required, additional lifeguards may be required depending on the number of attendees.

GENERAL RULES:

Eligible applicants: Use of the Lunenburg Town Beach grounds and facility for private events/functions are available to both residents and non-residents, as well as organizations. The use of the grounds and/or facilities for personal profit is prohibited.

Availability: During the summer season months, the beach house and grounds are available for rental outside of normal operating hours. During the Spring and Fall the beach house is available for rental between 10:00am - 6:00pm.

Priority Use: All Town of Lunenburg Parks & Recreation activities will take precedence over all applicants. Reservations will be taken on a first come first serve basis. Only one group may schedule an event at a time. Multiple bookings at the same time will not be allowed.

Access to Utilities: Utilities are included in a beach rental if needed. Applicants must specify their utility needs on the request form.



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Acceptable Activities: Acceptable activities allowed at the Lunenburg Town Beach include but are not limited to private functions and special events. No sports activities will be permitted. If interested in sports activities on the grounds, coordination may be made with the Recreation Department on a case by case basis.

Time in and Time out: You may not arrive earlier than or stay after the times listed on your permit. Any overage of time, regardless of how small, will result in an additional \$5.00 per half hour over.

Rain Dates: Rain dates will not be booked in advance. You may call and reschedule if you are rained out within two (2) business days.

Cancellations: An applicant may cancel or reschedule (if available) their event up to five business days prior to the event, and receive a full refund. After that time, if the applicant cancels there will be no refund. The Town of Lunenburg Parks & Recreation department reserves the right to cancel your event up to three days prior to the event in the case of no lifeguards available or other causes outside of our control.

Non-Transferrable: Approved applicants may not give their permit to another person or group. All changes must be done through the Parks & Recreation Department. You may cancel or reschedule five (5) business days prior to your event without a loss in fees.

Alcohol or glass containers: Alcohol and glass is NOT permitted.

Parking: Parking is along both sides of the road, please be respectful of residents in the area.

Trash: The Town Beach Facility is a carry in/carry out facility. It is the responsibility of the applicant to ensure the facility is cleaned up and all trash is removed.

The Town of Lunenburg reserves the right:

1. to refuse use of the grounds and/or facilities to any group if the proposed activity is deemed to be a "high risk".
2. to deny or limit the use of the grounds for the purposes of maintenance and rehabilitation of the grounds. In addition, the use of the grounds may be cancelled by the Town in the event of a heavy rain event.
3. to deny an application or cancel an event due to natural disasters or scheduling conflicts beyond its control.
4. to cancel or reschedule an event that requires lifeguards if no lifeguards are available for the requested date and time.