

COVID-19 TOWN BEACH CONTROL PLAN

Social Distancing

- **Face Coverings and Masks:** All beach visitors shall comply with *COVID-19 Order 31: Order Requiring Face Coverings in Public Places Where Social Distancing is Not Possible*. The order requires any person over the age of 2, whether indoors or outdoors, to wear a face covering or mask when they cannot maintain 6 feet of distance between themselves and others, unless they have a medical condition preventing them from doing so (see further guidance here: <https://www.mass.gov/info-details/covid-19-state-of-emergency>). Masks are not required to be worn while swimming.
- **Ensure all persons remain at least six feet apart to the greatest extent possible:** Plexiglass will be installed at the check in areas where employees that work in closer proximity to the public and cannot social distance.
 - Beach visitors are required to maintain social distancing of at least 6ft or more at all times; 6ft visual guidelines will be placed outside the beach to establish adequate distance at check in. To allow for adequate social distancing for ingress, egress, and transit across the beach, beach capacity will be managed to accommodate a minimum of 12 ft distance between towelings/beach blanket groups.
 - The picnic areas will be closed during Phase 1 of the beach opening.
 - There will be NO swim lessons in Phase 1 of the beach opening.
 - Ball games, catch, and any games of similar nature are not allowed.
 - 6ft visual guidelines will be established around lifeguard stands and areas to maintain a minimum of 6ft distance between the lifeguards and public, and lifeguard stands unless in the case of emergency.
 - Bathrooms will be a strict one person at a time policy.
- **Post signage for safe social distancing:** Signage for both employees and public will be posted in appropriate locations. Employee signage will be located on employee bulletins and restrooms. Public signage will be posted at the entrance of buildings.
- **Implemented additional procedures:**
 - **Group Size:** No groups larger than 10 are allowed to gather. <https://www.mass.gov/doc/march-31-2020-assemblage-guidance/download>.
 - **Beach Capacity:** There will be no more than 70 people on the beach during any given time slot, including lifeguards/Recreation Staff.
 - **Pre-registration:** anyone wishing to visit the beach, will be required to pre-register for a specific time slot a minimum of 24/48 hours in advance; they will be required to sign in and out as well.

Hygiene Protocols

- **Provide hand washing capabilities throughout workplace:** Beach facility restroom will have soap and hand sanitizer units available at entrance of beach, and in beach house.
- **Ensure frequent hand washing by employees and provide adequate supplies to do so:** See bullet 1 and signage will be installed regarding handwashing
- **Provide regular sanitization of high touch areas, such as workstations, equipment, screens, doorknobs, restrooms throughout work site:** Facility and restrooms will be cleaned at least once daily by staff and a deep cleaning/disinfection service will be done at

least once per week following the EEA COVID-19 Outdoor Recreation Facility Restroom Cleaning best practices. Employees will be provided wipes and disinfectant spray to clean workspaces, equipment, restrooms, and any other high traffic areas.

- **Implemented additional procedures:**
 - **Restroom Facilities:** before initial opening of the public restrooms, the Centers for Disease Control and Prevention (CDC) guidelines pertaining to the cleaning and disinfection standards for interior spaces and that social distancing can be maintained will be followed.

Staffing & Operations

- **Provide training for employees regarding the social distancing and hygiene protocols:** Employees provided link to training video through LocalGovu that the Human Resource Director can access the list of employees that watched the video.
- **Ensure employees who are displaying COVID-19 like symptoms do not report to work:** Employees will be required to sign a self-certification form prior to initiating this process and supervisors will need to follow-up with employees that are exhibiting symptoms. Strict stay at home policy if sick and medical certification if sick with COVID-19 symptoms.
- **Establish plan for employees getting ill from COVID-19 at work:** Employees that become ill from COVID-19 at work will be immediately sent home, all co-workers will be sent home that day and the immediate supervisor is responsible for notifying their supervisor, the Town Manager, and then contact the Facilities Director to have cleaning company come in to do a deep clean. **Return to work plan:** The employee that was sent home will be required to get return to work note from doctor and if tested, must test negative twice before returning to work. Co-workers potentially exposed cannot return to work until sick employee is cleared by medical provider.
- **Implemented additional procedures:**
 - **Admission/Entry:** Any and all visitors will be required scan in and out of the beach (season passes), through the Myrec software system. Any employee working the entrance area MUST utilize the Myrec software and require all visitors to check in. A physical tally will also be maintained of patrons on the beach.
 - Pre-registration/reservation is required for the beach, no walk-ins accepted.
 - Any and all employees will be required to scan in and out for each shift through the Myrec software.
 - Admission/entry transactions will be encouraged through a no contact process such as online pass through Myrec, or an on-site electronic transaction method (Myrec) that allows for social distancing guidelines to be followed.
 - Any necessary visitors-staff interactions, whether in a vehicle or on foot, will be in accordance with social distancing.
 - Visitors of beaches should expect no trash disposal receptacles. When visiting the beach, visitors should adhere to a strict “carry in, carry out” policy and take waste with them.

Cleaning and Disinfecting

- **Establish and maintain cleaning protocols specific to the business:** See bullet #3 & #4 under Hygiene
- **Ensure that when an active employee is diagnosed with COVID-19, cleaning and disinfecting is performed:** The immediate supervisor will be required to contact their supervisor, the Town Manager, and then contact the Facilities Director to request a deep clean of that building and all employees in that building will be sent home and not be allowed back into the

building until cleaned. Board of Health protocols regarding quarantining if you were in close contact will be followed.

- **Prepare to disinfect all common surfaces at intervals appropriate to said workplace:** As noted, employees will be required to clean, the entrance area, bathrooms and other high touch surfaces on a regular basis.